

My E-Backpack

All students will get their iPod for the first two days, but they must bring back their letter signed before they can use their iPod during classes.

In case any students ask: since they have a 2nd generation iPod Touch, they unfortunately are not able to use multi-tasking since it only works on 3rd generation iPod or above.

Day One

1. Show the dock to your homeroom
 - a. Students need to know that all chargers are numbered to match up with the number behind each iPod.
 - b. The students will need to dock their iPod in the same charger every day.
 - c. They must pick-up their iPod during homeroom and dock it before going to lunch and at the end of the day (we might need to charge them during LTT as well if the batteries can not last the whole day, but hopefully we will not need to). The students should be told to monitor the battery life in the morning in case they notice that the battery needs to charge during LTT.
2. Explain to them the expectations when they are not with a Soaring Eagles Teacher
 - a. They must respect the expectations of their teacher in regards to the iPods (whether or not they can use it, what to do with it if they are not allowed to do it)
 - b. When they go to phys. ed., their teacher (or a chosen student) will have a bucket for the class and they will need to leave their iPod in the bucket to avoid any of them getting lost or stolen during phys. ed. class.
 - c. They should have their iPod in their pocket (or anywhere safe) when they are walking in the halls (to not break it).
 - d. I will send an Email to all of the teachers in the school once we know for sure what day the students will be bringing their iPod around with them as an FYI.

3. Hand out the iPods to the students in alphabetical order (if a student is absent, skip an iPod) so that I know which student is assigned to each iPod in case we ever need to know (if one is lost, stolen or needs to be fixed, for example).
4. Let them play with the iPod until it is time to show the how to properly dock them.
5. Ask them to come up and dock their iPod at the end of LTT.
 - a. Before the students come up, explain to them that they just need to carefully place their iPod in the charger slot. We do not want them to try and connect the iPod (to save time and to make sure that the connectors don't break -- especially with a shorter homeroom at the end of the day).
6. Remind them to remember their number -- it is very important that they always use the same one.

Day two

1. help the students to connect their iPod to the school's Wi-Fi
 - a. See PowerPoint: Internet
 - b. Their iPod SHOULD always be connected from now on
 - c. Warn the students that there might be times when their iPod is not connected to the internet in the morning. They could also lose connection randomly over the course of the day.
 - d. Emphasize to the students that we are showing them how to do this to give them the tools to troubleshoot the problems mentioned above. They can not rely on others or stop working because they lose connection to the internet. They are expected to try and fix it themselves or ask a teacher if they are unable to re-connect it after trying a few times.
 - e. Remind them that only school appropriate websites will work on safari (all others are blocked by the school's firewall) and that all activity done on the iPod is tracked to ensure student safety.

2. Help the students to sync their school Email account and lock their iPods
 - a. See PowerPoint: Email and Passcode
 - b. Tell the students that they will sometimes be getting Emails from their teachers (or other students) that will be very important for class. They should check it regularly the same way as they would check their personal Email at home.
 - c. Remind them that only their school Email will work (all others are blocked by the school's firewall) and that all Emails can be seen by us if we want to. They must keep all Emails professional and appropriate ... just as if it was a work Email.
 - d. They NEED to lock their iPod otherwise someone might take it and have access to all their information or do something on it that is inappropriate (which they could be held responsible for since it is their iPod and should be the only one using it).
3. Help them to bookmark the Wiki page and request to become members
 - a. See PowerPoint: Wikispaces
 - b. Tell them that they will use this site often in class to collaborate with others.
 - c. They can access the site anytime from home.
 - d. I placed tutorial videos on the wiki. All students should check them out, especially those new to iPods.
 - e. Dr. Silvernail (from university of South Maine) will be checking the site to gather information about the project.
 - f. I will accept all students as they request membership so that you can focus entirely on helping your students in your class.